



Committee/Task Force/Liaison Report

Date:

- Committee/Task Force:**
- | | |
|---|--|
| <input type="checkbox"/> Annual Conference Program Committee | <input type="checkbox"/> Associates |
| <input type="checkbox"/> Awards and Recognition | <input type="checkbox"/> Educational Programs |
| <input type="checkbox"/> Graduate Issues and Involvement | <input type="checkbox"/> Human Relations |
| <input type="checkbox"/> Membership Services | <input type="checkbox"/> Nominations & Elections Committee |
| <input type="checkbox"/> Placement | <input type="checkbox"/> Research and Information |
| <input checked="" type="checkbox"/> SEAHO Report Editorial Board or Editors | <input type="checkbox"/> SPE |
| <input type="checkbox"/> Webmaster | <input type="checkbox"/> Other: |

Chairperson: *Ralphel Smith, Scott Nelson*

Committee Members (including institutions and states):

Kathryn Hall, Tamara Burke, Gail Cole-Avent, Ashley Lester, Mark Whitesel, Scott Oliver, Michael Pennington, and Kenya McKinley

Committee Purpose:

To gather information, updates from states around the region and to collect informative articles on innovative programs in the region to be shared with all of our members.

Annual Goals and Objectives:

To continuously improve the quality of the SEAHO Report; to get more housing staff members to submit articles to the SEAHO Report; to make the report more inclusive of all housing staff (not just residence life); to create a quality product while staying within or below budget, increase corporate advertisement, and to include more updates from all committees and states in the Report.

Progress since Last Report:

We have improved in meeting our deadlines of getting the report out to our membership. We are receiving more articles from a variety of states, and the last 2 editions have had more quality articles in the SEAHO Report. The editorial board is working better as a team alleviating some of the pressure of getting the SEAHO Report done from Scott and Ralphel. Two new staff members have been instrumental since the last report in assisting and joining the editorial board. These staff members are Kenya McKinley and Michael Pennington.

Problems:

Ensuring that Athens Printing (our printing company) is getting the product completed and back to us in a timely manner.

Next Steps:

1. *Explore other printing options if needed.*
2. *Starting with Winter Edition 2006, to produce three print versions (Winter, Spring, and Fall) and one on-line version (Summer).*
3. *Increasing our number of advertisements to help offset the printing and distribution costs.*

Need for Action or Feedback from Governing Council:

Nothing at this time

Committee/Task Force/Liaison Reports are due to the Member-at-Large
no later than April 1, October 1, and February 1.